**July 7, 2026 Meeting of the Board of Fire Commissioners**

**District #3 in the Township of Hanover**

**County of Morris, Cedar Knolls, New Jersey**

The meeting was called to order at 7:00 p.m. on July 7, 2026 in accordance with the Public Meeting Act of 1975, Chapter 231. The Board observed a moment of silence for all those who have given their lives in service of their communities and nation.

**ATTENDANCE:** Commissioners Dugan Sr., Thomas Harrington, MaryLou DeSimone, and Gary Keyser were present. Commissioner Gallagher was absent.

Administrator Hark Jr., and other District 3 staff and members of the public were also in attendance.

**PUBLIC PARTICIPATION:** None.

**SWEARING IN:** Board departed from normal agenda. Commissioner Keyser administered the oath of office to Full Time Emergency Medical Technician Nora Burd. Commissioner Keyser then administered the oath of office to Full Time Emergency Medical Technician Thomas Weinert.

**CORRESPONDENCE:** None.

**APPROVAL OF PREVIOUS MINUTES:** None.

**REPORT OF THE TREASURER:** No report.

**Report of Fire Commissioner Board Committees and Chief of Department:**

**MONTHLY REPORTS:** Chief McGuinness was absent. A storm report was provided to the Board for calls responded to during the heatwave and unanticipated storm. Commissioner Keyser reported that the district responded to 51 calls between July 3 and July 5. 27 of them were EMS calls and that the district was able to staff 2 ambulances during this time. Commissioner Keyser asked that we publish this data on our website and/or social media.

**EMS:** No report.

**BUDGET:** Commissioner Dugan Sr. Reported that budget meetings continue.

**PERSONNEL:** Commissioner DeSimone reported that the Board needs to go in to Executive Session.

**NEGOTIATIONS:** No report.

**LIAISON TO THE VOLUNTEERS:** Commissioner Harrington reported that he is hoping to meet with Deputy Chief Costello in the next week or so.

**BUILDINGS AND GROUNDS:** Administrator Hark reported that the electrician came back out due to the power frequently flickering on the first floor and the breaker tripping in the truck bay. They identified some loose connections, replaced a breaker, and recommend we contact JCPL about the main lines coming into the building being "hot".

**APPARATUS/EQUIPMENT AND MAINTENANCE**: Administrator Hark reported that the brakes on the ambulances have been replaced and that Ambulance 39 is scheduled to go to Peace of Mind in the morning for the AC work to be completed.

**INSURANCE:** Administrator Hark reported that workers comp was officially renewed and the deposit was made

**BY-LAWS:** No report.

**WEBSITE:** Up to date.

**PLANNING COMMITTEE:** No report.

**LIASON TO EXEMPTS:** Nothing to report.

**RECORDS RETENTION:** Nothing to report.

**LIAISON TO HANOVER TOWNSHIP COMMITTEE:** Nothing to report.

**OLD BUSINESS:** Commissioner DeSimone asked about the status of the additional parking lot and if we posted anything to the public. Adminsitrator Hark reported that the lot remains closed at this time and that a letter was posted on social media as well as our website back on June 25, 2026.

**NEW BUSINESS:** Administrator Hark brought up that the sewer leak seems to be worsening and may need to be addressed sooner or later. The board agreed to obtain pricing again from the plumber. Commissioner Keyser brought up that a board meeting in August and September we may have trouble obtaining a quoruim for. Administrator Hark stated he would put a email out to the board to obtain availability and will reschedule any meetings accordingly.

**REMINDERS:**

The next Regular Meeting of the Board of Fire Commissioners will be held on Thursday, July 16, 2026 at 7:00 P.M.

There will be a Joint Fire Prevention meeting on Thursday September 3, 2026 at 6:30 P.M. at the District 3 Firehouse.

**PUBLIC PARTICIPATION:** None.

**EXECUTIVE SESSION: Commissioner Harrington read Resolution 26-07-07-90 to enter into executive session. Commissioner DeSimone made a motion to introduce the resolution, seconded by Commissioner Dugan Sr. All were in favor.**

**The Board went into closed session at 7:28 p.m.**

Personnel matters were discussed, and action will be taken.

**The Board came out of closed session at 7:48 p.m.**

**RESOLUTIONS: RESOLUTIONS: Motion made by Commissioner DeSimone. for adopting Resolutions 26-07-07-86 (A Resolution Offering COE Volunteer Schletter), 26-07-07-87 (A Resolution Appointing Per Diem Osterhoudt), 26-07-07-88 (A Resolution Authorizing Internship Nunn), 26-07-07-89 (A Resolution Appointing Joshua Smith Regular Member) as a consent Agenda. Seconded by Commissioner Dugan Sr. All were in favor. Commissioner Gallagher was absent.**

**ADJOURN: A motion was made by Commissioner Dugan Sr., seconded by Commissioner DeSimone, to adjourn the meeting. All were in favor. Commissioner Gallagher was absent**

The meeting was adjourned at 7:51 p.m.

Respectfully submitted by

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Robert Gallagher, Secretary